

WEB

Burnside Gorge Community Association
Minutes of the Board of Directors Meeting

Monday, Oct 23, 2017 at 5:30pm

Present:	Chair: Avery Stetski Board members: John Sanderson, Andrew Johnson, Michelle Peterson, Tracy James, Samuel Jang, Melissa Huston Staff: Suzanne Cole, Executive Director; Rachel O'Neill, Manager, Communications & Development; Dorothy Cook Guests: City of Victoria: Gary Pemberton, Neighbourhood Liaison; Geoff Young, Council Liaison Regrets: Mark Brajer
Welcome and introductions	Avery welcomed everyone to the meeting
Management Team	Dorothy Cook introduced herself to the Board and shared an overview of her role as Office Manager which encompasses: <ul style="list-style-type: none">• Human Resources – payroll, benefits administration, etc• Facilities – oversight of facility rentals, building maintenance, etc• Finance – oversight of financial management of agency
Agenda	The agenda of the Oct 23, 2017 Board Meeting was presented. Motion to accept, with changes MOTION TO ACCEPT: Melissa Huston SECONDED: Samuel Jang <p style="text-align: right;">CARRIED</p>
Minutes	The minutes of the September 2017 Board Meeting were presented. Motion to accept both regular and web minutes: MOTION TO ACCEPT: Samuel Jang SECONDED: Andrew Johnson <p style="text-align: right;">CARRIED</p>
Action Items	Action items were reviewed. The following items were updated: <ul style="list-style-type: none">• Tracy & Desmond will explore carrying out the Activity Grant for a block party in Sumas/Manchester area.• Rachel will add Gary to the agenda for November to discuss the City budget.• Avery will follow up with Mark to bring the Strategic Plan to the Board.• Andrew will join the Campus Committee.• Tracy will help with engagement/consultation pieces of the campus project.
Ops	Suzanne provided highlights around operations: <ul style="list-style-type: none">• Audit is booked for the week of November 6. Suzanne will book an early December meeting for the board to approve the financial statements.• The City is working with Community and Senior Centres to create a new operating agreement and streamline the process because there are gaps from Centre to Centre. The goal is to create a base operating agreement for all with schedules specific to each centre. The agreements cover things like who pays for pest control, maintenance, janitorial, etc.

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- Ride for Refuge hit about 65% of goal, \$8,700
- Renske is the new admin staff and she's working out well. She is training to ultimately move into Dorothy's job when she retires.
- Monster Mash is coming up on Saturday, Oct 28, from 2-4.
- Santa's Pancake Breakfast is on Saturday, Dec 9.
- Houle is here drilling holes in the concrete for the camera installation.
- Suzanne is still negotiating with BC Housing to move family suites to Evergreen Terrace. There are some sticking points around liability and the level of risk the BGCA can assume.

City staff Update Geoff:

- Geoff has been putting out the message that BC housing has to recognize that they have to give the service providers money to look outside their buildings somewhat and address the external impacts. These supported facilities need to be run in a more hands-on kind of way. It can't be done on the cheap
- Staff are seeking a stronger bylaw to enforce the 'no-camping after 7am' as the current wording allows for people to simply dismantle their tents as opposed to leaving the park and the City needs to be better able to manage and mitigate the impacts of camping in parks.

City Council Update

Gary:

- Leaf pick up dates for Burnside Gorge are Dec 3 & Jan 3
- Cecelia Ravine Park Improvements – There will be an Open House at the Community Centre on Tuesday, the 24th
- Lotus Street will be hosting a Block Party on Oct 28th from 2-5
- Council approved changes to the Parks Regulation Bylaw to better regulate the use and operation of parks.
- Placemaking Network and Resilient Streets are hosting a Pocket Places workshop on Nov 5th at the Fairfield Community Centre.
- My Great Neighbourhood Grant period closed on Oct 15. It was oversubscribed this round. There was a submission in the community for Tree Lane Estates which applied for funds to host a Multi-cultural Festival in their building.

New Business

Rock Bay Landing Good Neighbour Agreement - Amendment

- There has been an amendment to the Good Neighbour Agreement to allow for the repurposing of the VicPD office inside the shelter which was not being used.

Participation in board BUSINESS

- Avery thanked everyone for being on the board. If anyone is able to contribute some additional time to any of the upcoming initiatives, please let him know.
- Desmond Brisbin has attended a Board Meeting and is very interested in joining the Board. Avery put forward a motion to nominate Desmond to the Board.

Motion to accept Desmond Brisbin:

MOTION TO ACCEPT: Michelle Peterson SECONDED: Samuel Jang

CARRIED

Letters to Ministers

- A meeting has been scheduled with Rob Fleming, BC Housing, Minister Robinson, BGCA and service providers.

Temporary Use Permit (TUP) for TallyHo

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- The City has asked Cool Aid to go back to the community for further consultation on the Tally Ho. There was general discussion of what mechanisms might be available to ensure accountability if the (TUP) is approved.
- Geoff recommends reaching out to Council and providing an explicit suggestion that outlines a timeline for the development process and any other desired conditions on the Temporary Use Permit. That information would be included in the packages to Mayor & Council through the CALUC.

ACTION: Avery will draft a letter to Mayor & Council in regards to the TUP for Tally Ho.

Committee updates

LUC

- Three interesting proposals have come forward: The Times Colonist building has been purchased, the proposal includes mixed use of IT, shops, restaurant, etc; Scott Building is being redeveloped, the old building will be retained and a residential tower would go on the parking lot; Vancouver Island Brewery is proposing to put in a lounge, there will be no changes to the exterior of the building.
- LUC is losing a few members. If anyone on the board is interested please let Avery know.

Strategic Planning

- The committee is in need of new members – Samuel & Andrew volunteered.

Campus Committee

- Tracy, Andrew and Avery will assist with the Campus Committee.

ACTION: Samuel & Andrew will join the Strategic Planning Committee.

Review Action Items

ACTION: Tracy & Desmond will explore carrying out the Activity Grant for a block party in Sumas/Manchester area.

ACTION: Rachel will add Gary to the agenda for November to discuss the City budget.

ACTION: Avery will follow up with Mark to bring the Strategic Plan to the Board.

ACTION: Andrew will join the Campus Committee.

ACTION: Tracy will help with engagement/consultation pieces of the campus project.

ACTION: Avery will draft a letter to Mayor & Council in regards to the TUP for Tally Ho.

ACTION: Samuel & Andrew will join the Strategic Planning Committee.

Next meeting November 27, 2017

Adjournment

6:30pm