SELKIRK WATERFRONT FESTIVAL

Saturday May 28th, 2016, 10am – 3pm

Welcome back to the 2016 Selkirk Waterfront Festival!

The Selkirk Waterfront Festival provides over three thousand participants with free admission to a lively day of family entertainment featuring a multi-cultural food court, carnival style rides and FUN activities in the Family Fun Zone, talented local performers on our main stage, and unique arts and crafts in the Vendor's Market.

The Vendor's Market stretches along Waterfront Crescent for excellent exposure to festival-goers as well as competitors and spectators attending the Fairway Gorge Super Sprint Races which will be held on the same day. **As a returning vendor** you receive a lower rate on your space rental. There are approximately 50 vendor spaces available so send in your application early to guarantee your space.

Please complete and return the form and submit payment using any of the options listed below.
Your space will be confirmed once your application and payment are received.

Where do I send my completed application?

1. Email to suzette@burnsidegorge.ca
2. Fax to 250-388-5269 Attn: Selkirk Waterfront Festival
3. Mail to Burnside Gorge Community Centre, 471 Cecelia Rd, Victoria BC, V8T 4T4
   Attn: Selkirk Waterfront Festival

*mailed applications must be postmarked at least 2 weeks in advance of festival day

How do I make payment?

1. Visa or Master Card (over the phone – call 250-388-5251)
2. Cheque mailed or dropped off at Burnside Gorge Community Centre
   please write cheques out to Burnside Gorge Community Association
3. Cash payment (accepted at the community centre only)

Looking forward to seeing you at the festival!
Suzette

Suzette Delmage
Community Recreation Coordinator
250-388-5251 suzette@burnsidegorge.ca

Burnside Gorge
a unique and innovative community centre

RETURNING VENDOR APPLICATION FORM

***Space is not confirmed until completed application form is received and payment made in full.**

Please return this application with payment to:

Burnside Gorge Community Association, 471 Cecelia Road, Victoria BC, V8V 4T4

Ph: 250-388-5251 F: 250-388-5269 Attn: Selkirk Waterfront Festival

Email: suzette@burnsidegorge.ca

***please PRINT clearly**

Name:	**Main Phone #:**
Business Name:	**Alternative Phone #:**
Street Address: **City & Prov:** **PC:**	**Email:** **Website:**
Brief Description of Items for Sale or Service provided:	**Other Social Media sites:**

VENDOR AGREEMENT

Non-Food Vendors:

1. Non-Profit Vendor (not-for-profit organization) (10'x10' space) ☐ $30
2. Non-Commercial Vendor (non commercial artisan/crafter) (10'x10' space) ☐ $50
3. Commercial Vendor (tied to a commercial business or distributor) (10'x10' space) ☐ $70

Food Vendors:

1. Pre-prepared Foods - Home-made food items (10'x10' space) ☐ $50
2. Prepared Food on Site Non-commercial food vendor (10'x10' space) ☐ $70
3. Prepared Food on Site Commercial food vendor (10x20 space or trailer space needed) ☐ $85

**Food vendors must comply with VIHA food vendor regulations, www.viha.ca/mho/food*

**Applicants to include copies of current certificates/licenses and have on-site for event day*

Tables and Chairs: ☐ Vendor will provide ☐ Vendor will rent 1 set (1 table, 2 chairs) ☐ $15

2 sets (2 tables, 4 chairs) ☐ $30

Paid By:	**Cash**	**Cheque**	**VISA**	**MC**	**Staff initials:**	**TOTAL PAYMENT:**

Liability, Protection and Insurance Agreement

Liability: The Burnside Gorge Community Association and its' members/agents will not be responsible for loss or damage or injury to exhibits, merchandise, other properties or personnel which are on the site of the Selkirk Waterfront Festival. The vendor shall accept full responsibility for any and all damage caused by the vendor or his representatives and agrees to indemnify and save harmless the Burnside Gorge Community Association and/or its members/agents/employees against any such loss, damage or injury no matter how caused.

Protection of Vendors' Property: The Burnside Gorge Community Association and its' members/agents will not be responsible for the safety of exhibits, merchandise, other properties or personnel against robbery, damage by fire, accident or any other causes. In all cases vendors are responsible for their own insurance coverage.

Protection of Market Property and Display Fixtures: Vendors will be held responsible for all damages done or caused to the Festival site, Festival display fixtures by them or their agents and /or employees. Display stands must not interfere with other vendor's space

Insurance: The vendor shall not do or permit to be done in or about the assigned vendor space or bring into, or keep upon the same space, anything which in any way shall affect a fire risk or increase the rate of the Burnside Gorge Community Association's insurance policy. Should the rate of the Burnside Gorge Community Association's insurance policy be increased by reason of any violation of this Agreement by the vendor, the vendor will be liable to pay the amount of any such increase. The Burnside Gorge Community Association will not assume any responsibility for the safety of the vendor against theft, fire damage, injury or for any cause whatsoever. In all cases the vendors must insure their own property, materials and merchandise which is brought to the Selkirk Waterfront Festival.

I (please print name) _____ have read and agree to the above information and agree to abide by the policies of the Burnside Gorge Community Association.

Date: _____ **Signature of Applicant**: _____

IMPORTANT NOTES FOR VENDORS!

Vendor Space: Vendor spaces are 10'x 10'. Tables and chairs are not included, but are available to rent.

Tents: This outdoor event is subject to weather conditions, and **vendors are required to provide their own tents.** This rental option is available through **Island Tents and Events** at www.islandtentsandevents.com.

Power: Burnside Gorge Community Association does NOT provide generator power to the vendor market area.

ADMINISTRATIVE NOTES
☐ **POWER**